# **GUIDELINES FOR AUTHORS**

## 1. EDITORIAL POLICY

Contributions accepted by *Revista de Estudios Norteamericanos* should meet the following criteria:

- 1. originality and interest in relation to subject matter, method, data, or findings;
- 2. relevance to current research in the field;
- 3. revision of previously published work of the topic;
- 4. logical and consistent argumentation and analysis;
- 5. adequate use of concepts and research methodology;
- 6. discussion of theoretical implications and/or practical applications;
- 7. linguistic appropriateness, readability and conciseness of expression;
- 8. suitability for the aim and scope of *Revista de Estudios*Norteamericanos.

Reviews should give an informed description of a recently published individual work; review essays should discuss several recent publications related to a subject or area. In both cases the authors should insert their subject(s) within the critical context of the area dealt with and evaluate their contribution to the field. Reviews will be assessed by the Board of Editors and are thus not subject to the process of double-blind peer review.

All texts should be submitted in English.

Authors are requested strictly to observe rules that preclude simultaneous submission and/or duplicate publication and to follow the ethical code as published in the "Ethical Commitment for the Publication of Articles."

When an article first published in *Revista de Estudios Norteamericanos* is, after two years, to be reprinted, permission is not required but the author should credit this journal for the article's first appearance.

## 2. PRESENTATION

## Length of articles:

Essay papers: 4,500-8,000 words. Book reviews: 1,000-1,500 words. Review essays: 3.000-5.000 words.

### Submission:

Via OJS platform. Contributors should register as authors and follow steps indicated by the system. For any doubts or queries contact ren@us.es.

#### Personal Data:

All personal information should be absent from the paper itself. The following information should be submitted as an attached document: title of the paper, author's name, full address of institution (if pertinent), including telephone number and electronic mail address, acknowledgements if relevant.

Authors must also include a statement to the effect that all authors agree to publication and that the paper is not being submitted to review in any other academic journal (see "Ethical Commitment 2.3")

### Format:

Papers should be formatted according to the following pattern:

Page size: 17 cm. (width) x 24 cm. (height).

Upper margin: 3.5 cm. Lower margin: 3.5 cm. Left margin: 2.5 cm. Right margin: 2.5 cm.

Font size: Bookman Old Style 10.

Spacing: Single. Block alignment.

## Format exceptions:

Title of article: 15, CAPITALS, central alignment.

Section headings (if any): Bookman Old Style 10, CAPITALS,

**Bold**, left alignment.

Keywords and abstract: Bookman Old Style 9, titles

in **CAPITALS**, **Bold**, paragraph indent.

Long quotations: Bookman Old Style 9, paragraph indent.

Works Cited: Bookman Old Style 9, title in CAPITALS, Bold.

Footnotes: Bookman Old Style 8.

Please do not include automatic spacing after paragraphs. **Double-space only:** 

After the title.

After the keywords in English and Spanish.

After the abstract in English and Spanish.

Before and after section headings (if any).

Before and after an indented quotation.

Before the Works Cited section.

After each item of the Works Cited list.

Headers and footers will be included by the editors. Please do not include page numbers.

Contributors are requested to adjust strictly to this format and to contact the Board of Editors in case of any queries.

## **Keywords and abstract:**

After the title, and paragraph indented, authors should include:

5-10 keywords, separated by semicolons, in English and Spanish An abstract of the article in 120-150 words, in English and Spanish

Where necessary the Spanish versions will be provided by the editors.

## 3. DOCUMENTATION

## Quotations:

Use double quotation marks for quotations and single quotation marks for quotations within quotations or for speech within a quotation. Use typographical quotation marks.

Long quotations (more than three lines) should be paragraph indented without quotation marks.

All punctuation should be included within the quotation marks. To indicate an omission within a quoted text, three periods between square brackets should be used: [...]

### References and Works Cited:

In-text author-page citations (Brown 34) should be employed. For both references and Works Cited, the format should follow the latest edition of the Modern Languages Association Manual (8<sup>th</sup> edition as of 2020).

Exception: First authors' surnames should be capitalized in the Works Cited section:

RANDALL, William L. and A. Elizabeth McKim. Reading Our Lives: The Poetics of Growing Old. Oxford UP, 2008.

## 4. FOOTNOTES

Footnotes should be restricted to a minimum and used only for commentary that is not easily accommodated within the body of the article.

Raised footnote numbers should be placed after the last word of the passage the author wishes to comment upon and after punctuation marks, if that is the case.